



For School Boards & Staff Development

Dear Superintendent, Board of Education President, & Business Official:

The time has come to renew your district's membership in, or become a first time member of, the Upstate Institute for School Boards and Staff Development. We provide professional development opportunities to the following school district employees in the Wayne-Finger Lakes, Monroe County, and Genesee Valley regions:

- ❖ Facilities personnel, including maintenance, grounds, mechanics, cleaners, custodians, and pool operators;
- ❖ School safety and security personnel;
- ❖ Para-educators in school classrooms;
- ❖ Educational office administrative personnel;
- ❖ Transportation personnel; and
- ❖ Food services employees.

The participants at our annual conferences and training events come from over 55 school districts in our upstate region. All events are eligible for BOCES aid. By becoming an Upstate Institute member, districts can take advantage of the discount event registration fee which is an additional savings of 30% per registrant.

I hope you will consider a membership for the upcoming school year. Now, more than ever, frontline support staff need training and opportunities to share their experiences as we continue to adapt to an ever changing society. Visit our website <https://www.upstateinstitute.org/> for highlights from the 2021-2022 School Year and to view prior membership.

Warmest Regards,

Addie Klaehn
Upstate Institute Conference Coordinator
315-332-7725
upstateinstitute@wflboces.org



Upcoming Scheduled Events	
July 12-13, 2022	Facilities Conference
August 16, 2022	Transportation De-Escalation Training
August 23, 2022	Genesee Valley Region Food Services Conference
August 24, 2022	Wayne-Finger Lakes Region Food Services Conference
Planning Will Begin Soon For The Following Events	
Fall 2022	Mental Health Conference for All Areas
Fall 2022	Para-Educators Conference
Winter 2022/2023	School Safety & Security Conference
Spring 2023	Educational Office Professionals Conference
Spring/Summer 2023	Pool and Spa Operator Training Certification

Always an option:

DISTRICT SPECIFIC TRAINING: If two or more districts would like assistance with coordinating a joint event, please contact us to discuss how the Upstate Institute can help to ensure your eligibility for BOCES aid. Inquiries can be directed to upstateinstitute@wflboces.org.

Conferences subject to change as planning continues. Conference flyers with complete information will be mailed out 4-6 weeks prior to each event, and registration information is always available on the Upstate Institute website: <https://www.upstateinstitute.org/>.

**Please join Upstate Institute for the
2022-2023 School Year!**



2022-2023 Membership Invoice/Form

Let the Upstate Institute (formerly known as GVSBI) provide your district's support staff with training, networking, and professional development. Send them to any of our upcoming regional events at a discounted, MEMBER'S ONLY price!

District _____

Street Address _____

City/State/Zip _____

Contact Person _____

Contact Phone # _____

Contact Email _____

Signature and Title _____

District Membership

Length of Membership: July 1, 2022-June 30, 2023

Fee: \$500.00

Make Check Payable to:

Wayne-Finger Lakes BOCES

Return to:

Upstate Institute

Wayne-Finger Lakes BOCES

131 Drumlin Court

Newark, NY 14513

To ensure member-priced billings, return this form with your district's payment by October 7, 2022.